

2016 – 2017 Leadership Program Action Plan

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The Leadership Program raises an awareness of ALA leadership development opportunities.

What can you do?

1. Learn about and participate in the ALA Academy which is being developed.

Member

- * Work with a mentor to develop/enhance interest, skills and knowledge of the ALA.
- * Become familiar with the different types of leadership training available in your department, the national organization and your community. Choose one that appeals to you and participate wholeheartedly.
- * Build your leadership skills by volunteering to chair a short-term project.
- * Give a short presentation on ALA training opportunities for your unit.

Unit

- * Get to know the members of the unit and help them identify skills they can use to assist veterans.
 - * Survey members to identify their interests and skills so they can be matched with projects where they will success.
 - * Develop a plan to incorporate at least one aspect of leadership learning, monthly or quarterly, at meeting.
 - * Hold a workshop focusing on preparation of reports and applying for awards.
 - * Provide a pin for new members.
 - * Identify individuals who lack technology to communicate via internet and ensure their inclusion in all unit and department communications.
2. Enhance leaders' knowledge about the history, programs and organization.

Member

- * Take the Auxiliary Senior Basic Course being offered at Fall Conference
- * Attend learning sessions offered in your unit , district, department or by national
- * Ask questions using reference material/resources to learn about the organization

Unit

- * Encourage members to attend Mission Training or other national events
 - * Initiate new members
3. Encourage the use of reference materials and the national website to include Centennial Strategic Plan initiatives.

Member

- * Volunteer to assist Junior members in learning about the documents of the Auxiliary.
- * Participate in the ALA Innovative Leadership Video Contest Challenge.

Unit

- * Set aside time to discuss important ALA documents at unit meetings and develop a committee to address changes in procedures based upon a review of these materials.

* Set aside a “show me here it is printed” at meetings where members can ask why something is done as it is.

4. Offer mentoring program that utilizes the knowledge and experiences of members that have served as leaders beyond the unit level.

Member

* Seek election to a unit, department or national office.

* Apply for a unit, department or national appointment

Unit

* Encourage members to become an expert in some areas so they can become the unit mentor.

* Encourage members to volunteer to train/guide new members.

5. Nurture a culture of goodwill at all levels of the organization

Members

* Resolve to consider your own behavior before evaluating others.

* Participate in discussions or debates while demonstrating respect for opinions that are different from yours.

* Speak positively with another member directly, rather than involving others with your concerns.

Unit

* Welcome new members by recognizing them at meetings.

* Assist in positive solutions to conflicts by focusing on desired outcomes

* Give praise and recognition when members do what is asked or go beyond what was expected.

Mid-Year Report due December 15, 2016

End of the Year Report due April 30, 2017

LEADERSHIP AWARD

Leadership Training award – a national citation presented to the unit leadership chairman who best demonstrates innovative methods to help members develop the leader within. Must include a narrative of 1,000 or less words describing the action taken AND a National award Coversheet.

RESOURCES

Website: www.alaforveterans.org

ALA Senior Basic Course and Junior Leadership Course

PowerPoint: “Officer Duties and Responsibilities”

Unit Handbook

National, Department and Unit Constitution and Bylaws

Basic Parliamentary Procedure

Short term projects:

From Division meeting to Fall Conference – in the unit, survey members’ skills and interests to get and keep them involved

From Fall conference to Mid-Winter Conference – encourage members to become an expert in a program area to serve as the unit mentor for that program area

From Mid-Winter Conference to District meetings – have members use references to ask questions about programs, procedures, where it is written that things are done that way

From District meetings to Department Convention

– give members praise & recognition (from the unit) for doing what was asked of them or for things done above what was expected