

## **2014 - 2015 Annual Report Forms**

**Must be postmarked by May 1, 2015**

Enclosed are the report forms for your unit's activities during this year from May 1, 2014 until April 15, 2015. Our organization is chartered by Congress and The American Legion is required to report our 'family' activities to them to continue our existence. It is essential that we report hours, money, number of volunteers, number of children served and the number of veterans and military personnel served through our activities and events. Without your information, our organization will not be giving an accurate picture of how much we really do. *Please check with members, officers and your records to gain the needed information; then take the time to tell all your unit has done this year through completing these reports.*

**Please return ALL completed forms to the individual Chairmen at the address listed on the forms.** If you need additional space, please use additional paper to include information about activities accomplished by your unit. Information or details not asked for may be written on the report or a separate page.

Please send news articles, electronic photos and any additional program or event details where report form space was too limited, directly to the program chairman to help enhance her report for our National Organization.